

Halfmoon Leadership Meeting Minutes

Date: January 7, 2026

Time: 6:30–8 PM

Location: Natalie's House & Zoom

Attendance

In Person: Jacqueline Congdon (President); ; EJ Morris (Secretary); Denise Autry (Mardi Gras Tournament Director); Natalie Antonelli (Recruiting Director); Olivia Sastry (Social Director); Sabine Marlowe (Co-Captain)

Zoom: Sylvie Reydams (Treasurer); Adrianna Damato (Fundraising Director); Malia Haskovec (Co-Captain & Social Media Director)

Absent: Alex Morris (Vice President); Stefanie Borger (Match Secretary)

Call to Order

President Jacqueline Congdon called the meeting to order at 6:30 PM. Roll call was conducted and quorum confirmed.

Approval of Previous Minutes

Minutes from the December 3, 2025 leadership meeting were reviewed. No corrections were raised.

Shout Outs

Sassy was recognized for the holiday party, Adrianna for hosting the holiday party at her house, and everyone who participated in the tree-planting volunteer event.

Officer and Committee Reports

Co-Captains – Malia Haskovec & Sabine Marlowe

Captains will lead practice on January 8, 2026 in the absence of coaches. They are logging practice attendance. Sabine will follow up with the potential team mascot.

Social Media – Malia Haskovec

Malia highlighted the success of the recent tree planting volunteer event and confirmed that weekly social media posts are ongoing. The officers discussed social media guidelines, specifically deciding that birthday posts should be reserved for active players who have attended practice within the last three months. Malia also plans to produce a “2025 Wrapped” post and continue to promote the upcoming Mardi Gras Tournament.

Mardi Gras Tournament Director – Denise Autry

Denise discussed ongoing Mardi Gras Tournament planning. Payment for the field reservation is still needed and Denise will coordinate with Sylvie to get that paid. Keena and Denise are working to finalize the tournament logo design to be used for shirts and possible other merchandise. Merchandise options under consideration include shirts, hoodies, coozies, stickers, hats, and tournament-specific items.

In addition to merchandise, food will also be sold at the tournament. Current menu item ideas are gumbo, jambalaya, red beans and rice, potato salad, chips, drinks, pickles, fruit. Adrianna is working with sponsors to donate items for a raffle at the tournament.

Officers will assist in reaching out to teams to encourage registration. Sylvie will reach out to her contact with Loyola Youth Rugby. Stefanie will reach out to get trainers for the tournament day. Alex will help Denise get a copy of the liability insurance. EJ will make sure the volunteer spreadsheet is shared. EJ is taking lead on making trophies and will work with Sylvie to coordinate craft day to decorate.

Social Director – Olivia Sastry

Olivia shared updates on the upcoming winter retreat. The itinerary proposed includes a swamp tour and an Easter egg hunt, with a community-style menu featuring lasagna and a pancake breakfast. She will work with EJ to send out an availability spreadsheet to organize carpools and food prep volunteers.

President – Jacqueline Congdon

Jacqueline is resetting and will work to complete lingering action items including finalizing communication to the team regarding kit bag orders through Rugby Ninja, confirming sizing to release the Paladin shorts order form, assembling a first aid kit, and continuing to evaluate options for match filming.

Vice President – Alex Morris

Alex was absent, but continues to work on outstanding action items from January's meeting.

Treasurer – Sylvie Reydams

Sylvie is working to update the budget to include costs for the Rugby 101 Clinic, social media, and fundraising events. After a proposal from Sylvie, the officers voted to open a business credit card to take advantage of promotional offers.

Secretary – EJ Morris

EJ introduced a more formal format for meeting minutes to be archived on the team website. She is finalizing a new website section for meeting minutes, bylaws, and the Code of Conduct is planned for completion by the end of January 2026. To improve compliance, EJ is developing an online Code of Conduct form with a QR code to reduce barriers to signing. Updating the sponsorship page and adding a donation link/button to the website are actions items for this next month.

Match Secretary – Stefanie Borger

Stefanie was absent. Officers discussed the possibility of the Halfmoons fielding a team for the Mardi Gras Tournament. The current decision is to have Halfmoon players be whores, but the decision may be reevaluated closer to the tournament.

Fundraising Director – Adrianna Damato

Adrianna shared that the planned yard sale fundraiser will be done later in the Spring. There are currently six confirmed donations for the Mardi Gras Tournament raffle. Jell-O shot fundraisers will happen at two parades at the end of January. Adrianna will continue to reach out and solicit sponsors for the Mardi Gras Tournament.

Recruiting Director – Natalie Antonelli

Natalie provided details about the the email blast sent out to team members welcoming them back after the winter break. She also reported following up with specific people to check in as they had not been to practice in a while. A goal for the next month is to increase player numbers at practice.

Adjournment

The meeting was adjourned at approximately 8:00 PM.